



Dr. Yashwant Singh Parmar University of Horticulture & Forestry,
Nauni (Solan)-173230, Himachal Pradesh
Office of the Registrar, "Establishment & Recruitment Branch"
☎ 01792-252219, 01792-252444 ✉: registrar@yspuniversity.ac.in

No.UHF.Regr.Rectt.2-116/2025/- 35057-69

Dated: - 18.10.2025

OFFICE ORDER

Consequent upon the approval of the State Government received from the Secretary (Horticulture) to Government of Himachal Pradesh vide his letter No. HTC-F(11)-2/2004 dated 16.05.2025 to fill up various posts through direct recruitment and on the basis of merit vis-a-vis based upon verification of original document(s)/certificate(s) by the Selection Committee, the following candidates are hereby engaged as **Trainee Peon** in the respective Krishi Vigyan Kendra(s) of this University, as shown against their names:-

Sr. No.	Name and Address	Category	Place of Posting
1.	Shri Lakshay, S/o Shri Kaka Ram, Village Dharyali, Post Office-Sarol, Tehsil & Distt Chamba (HP)- 176318.	SC [against Unreserved due to merit]	Krishi Vigyan Kendra Rohru against the vacant post of Peon under the scheme HCR-041-60.
2.	Shri Rahul Verma, S/o Shri Bhagat Singh, Village-Bhaterh, Post Office- Sainthal, Tehsil-Joginder Singh, Distt- Mandi (HP)-175032.	SC	Krishi Vigyan Kendra Kinnaur at Sharbo against the vacant post of Peon under the scheme HCR- 040-59.
3.	Ms. Kashak, D/o Shri Sunil Kumar, Village- Kutahan, Post Office- Jaisinghpur, Distt-Kangra (HP)- 176095	OBC	Krishi Vigyan Kendra Chamba against the vacant post of Peon under the scheme HCR-029-58.

Further, their engagement is subject to the following terms and conditions:-

- that their engagement will be regulated in accordance with the instructions contained in Department of Personnel's letter No.PER(AP)-C-B(15)-3/2024-Loose dated 14th May, 2025 read with letter of even number of dated 15.05.2025, further notified by the University vide Notification No.UHF.Regr.Rectt.2-106/2025/-5855-76 dated 28.05.2025.
- that they will be paid consolidated fixed amount @ ₹ 10,800/- per month [60% of ₹ 18,000 (Cell-1 in Level-1 of Pay Matrix (₹ 18,000-56,900) in HPCS(RP) Rules, 2022)].
- that they will have to sign an agreement **in triplicate**, on non-judicial stamp paper of ₹ 5, as per **Annexure-A** appended to this engagement order.
- that their regularization shall be governed by the instructions issued in this regard by the State Government of Himachal Pradesh, after completion of training.
- that they shall not be entitled for the service benefits as are admissible to University employees on regular basis.
- That their service will be governed on the basis of agreement **(Annexure-A)**. The engagement is liable to be terminated in case their performance/conduct is not found to be satisfactory. In case, they are not satisfied with the termination orders served by the Engaging Authority, they may prefer an appeal before the Appellate Authority i.e. the Vice-Chancellor, Dr. YSP UHF, Nauni (Solan) from the date on which a copy of termination orders is deliver to them.

- vii) that they will have to submit an undertaking to the effect that if their certificates related to educational qualification or professional qualification, as the case may be, are found fake or are not from recognized University/Institution, then their engagement can be terminated by the University at any time by giving a notice.
- viii) that they will be entitled for one day's casual leave after putting in one month's service, 10 day's medical leave and 5 days' special leave, in a calendar year. He shall not be entitled for medical re-imbursement, LTC etc. No leave of any other kind, except above, will be admissible to him. Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year. However, a Female Trainee engaged with less than two surviving children may be granted maternity leave for 180 days. A female Trainee engaged shall also be entitled for maternity leave not exceeding 45 days (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer.
- ix) that unauthorised absence from the duty without the approval of the Controlling Officer shall automatically lead to their termination. However, in exceptional cases, where the circumstances for un-authorised absence from duty were beyond their control on medical grounds, such period shall not be excluded while considering their case for regularisation but they shall have to intimate the controlling authority in this regard well in time. However, they shall not be entitled for any remuneration for this period of absence from duty. Provided that they shall submit the certificate of illness/ fitness in support of their illness, issued by the Medical Officer, as per prevailing instructions of the State Government.
- x) that they will have to submit a certificate of their fitness issued either from the Medical Officer of the University or by a Government Medical Practitioner.
- xi) that they will be entitled to TA/DA if required to go on tour in connection with their training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
- xii) that provisions of service rules like FRSR, Leave Rule, GPF Rules, Pension Rules and Conduct Rules etc. as are applicable in case of regular employees will not be applicable to them. The Employee Group Insurance Scheme as well as EPF/GPF will also not be applicable to them.
- xiii) that their engagement shall be subject to verification of character and antecedent which will be carried out on the basis of submission of self-declaration form **(copy attached)** to be submitted at the time of joining duties, certifying therein that all facts and details given are correct. In case, their character and antecedents are not found verified or any false information is given in their self-declaration, their engagement as Trainee will be cancelled forthwith and criminal legal action will be taken as a consequence; AND
- xiv) that the University will not be obliged to provide any transport facility from their residence to the place of training.

If the above terms and conditions are acceptable, the above incumbents are directed to report for on job training to the concerned Controlling Officers, as shown against each alongwith documents specified above as well as copies of their educational/professional qualification duly attested by Gazetted Officer, **within 15 days** from the issue of this order, failing which the offer of engagement shall stand automatically cancelled and no request for extension will be allowed.

(Siddhartha Acharya, HPAS)

Registrar

Dated:- 18.10.2025

Endst.No.Even/- 35057-69

Copy of the above is forwarded to the following for information and necessary action to:-

1. The Director of Extension Education, Dr. YSP, UHF, Nauni (Solan).
2. The Comptroller, Dr. YSP, UHF, Nauni (Solan).

3. The Senior Scientist & Head, Krishi Vigyan Kendra ,Kinnaur (HP).
4. The Senior Scientist & Head, Krishi Vigyan Kendra, Rohru, District-Shimla.
5. The Senior Scientist & Head, Krishi Vigyan Kendra, Chamba.
6. The Officer Incharge, Computing & Informatics Centre, Dr. YSP UHF, Nauni (Solan) with the request to get the engagement order uploaded in the University website.
7. The Deputy Registrar (Establishment-II), Dr. YSP UHF, Nauni (Solan).
8. The Deputy Controller (Audit)/Incharge (Pay Cell), UHF, Nauni, Solan.
9. Individual Concerned (**Through Registered Post/E-mail**)/Guard File.



Registrar